

TRACELINK UNIVERSITY

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# Navigate to an Opus network or app

## Go to a specific network

A network allows companies to manage a business ecosystem that includes all of the linked Partners and internal locations necessary to meet specific business goals within an Opus app. Some apps support multiple networks (e.g. Agile Process Teams).

- 1. If you have access to multiple companies, make sure you have the correct company selected in the TraceLink Account menu.
- 2. Select the Main Menu 🗰 icon.
- 3. Select My Networks or Partner Networks depending on the desired network.
- 4. Select a Network in the header.
- 5. Select a Partner or Location (e.g. your entire company or a Link to a specific Partner or internal location) in the header.
- 6. Select the Go button.

The screen refreshes and displays information for the selected Network and Partner or Location.

## Tips

• The side menu contains the tasks that were previously included in the Process drop-down in the network composer.

# Go to a specific app

An enterprise app allow companies to perform tasks within their own company only (e.g. Brazil Compliance, Serialized Process Intelligence).

- 1. If you have access to multiple companies, make sure you have the correct company selected in the TraceLink Account menu.
- 2. Select the Main Menu 🗰 icon.
- 3. Select an app.

A new tab opens and displays information for the selected app.

# Tips

- The side menu contains the tasks that were previously included in the Process drop-down in the network composer.
- Select Administration in the main menu to administer your company, an app or its network, Links, or users.

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The networks in the network composer and the apps in the main menu display in alphabetical order.

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